

INSTRUCTIONS FOR REQUESTING A “JUBILEE-TOURISM” VISA

The *Supporting Letter* and the table attached to it (as in the example) can be filled out on the computer and then signed on each original page by the diocesan **local Coordinator** responsible for organizing pilgrimages for the Jubilee of Mercy, as specified in number 3 of the accord between Italy and the Holy See (the *Modus Procedendi*).

Identification of the Group Leader

If the local Coordinator will be on the pilgrimage, he/she will be designated as the Group Leader (on the first line of the table) in the list of pilgrims for whom the “Jubilee Tourism” Visa is being requested through this facilitated process. Otherwise, another pilgrim must be designated who will have the responsibility of carrying out the actions indicated in number 10 of the *Modus Procedendi*.

NB: In either case, the list of names should be signed and sent to the *Pontifical Council for the Promotion of the New Evangelization* (PCPNE) by the local Coordinator.

Compiling the list of pilgrims

The table offers 10 lines for inserting information about the pilgrims. It is possible to add other lines to the table, for example, by going to the right of the last line of the table and clicking on “Send”. Doing this will add a new page with all of the necessary headings already available. This operation may be repeated more than once.

Submitting the *Supporting Letter*

1. The *Supporting Letter* (completed by the list of pilgrims), properly signed, should be submitted to the diplomatic-consular representative with the competence to issue an entrance visa for Italy.
2. A photostatic copy of the same *Supporting Letter* (completed by the list of pilgrims) should be sent in a timely manner to the PCPNE through the local Apostolic Nunciature.
3. To reduce the length of the process, we recommend that you send an electronic copy of the same *Supporting Letter* (completed by the list of pilgrims) **by e-mail as well** to the following address, which will be used exclusively for this purpose: visa@im.va. The electronic copy should be a scan (in PDF or other image format) of the signed original.

NB: The “Jubilee Tourism” visa will be granted – where there is nothing to prohibit it – to the pilgrims whose names are present on both the list submitted to the diplomatic-consular representative and that sent to the PCPNE.

Time Frame for Issuance

Because the visa request will remain blocked at the Embassy or Consulate until the validation of the list of names by the PCPNE, it is fundamental that the *Supporting Letter* (completed by the list of pilgrims) be sent to the PCPNE well in advance of the pilgrimage (we recommend at least 40 days before the anticipated departure). After the list has been validated by the PCPNE, the visas will be issued with priority processing by the Embassies and Consulates involved.

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